

TEAMS Request Process
Verification of 40 Quarters for Eligible Aliens
SSA 40 Quarters of Coverage Report - TS107204.1
May 14, 2003

Background

Food Stamp, TANF and Medicaid Policy require that the eligibility of certain alien applicants be evaluated according to 40 Qualifying Quarters of Work (QQW) rules for each program. A recent review of the TEAMS process to verify 40 QQW has revealed some confusion in the field about how the process works. It also revealed some system problems with the existing process.

In August 2002 distribution of the 40 QQW hard copy reports (TS107204.1) had been stopped in response to the budget crisis. In addition, some reports had been generated containing no data. Since reports in hard copy format are important to notify the requesting worker that a response has been received, they are once again being printed with accurate data and distributed.

This document is to provide information for Case Managers concerning the 40 QQW verification process and the reports it generates.

Requesting 40 Qualifying Quarters of Work

When Case Managers need to verify 40 QQW for individuals applying for assistance, they may request this verification electronically from the SSA within the TEAMS screen flow. The Residency/Citizenship/Identity (RECI) screen provides a field (SSA 40 Q) to initiate a State Verification and Exchange System (SVES) request to verify 40 QQW (see the screen print on page 2).

File Transfer Process

A nightly batch process gathers all 40 QQW requests from TEAMS, combining them with other SVES input data in a file that is transmitted to the Social Security Administration (SSA). Using this file, the SSA creates an output file that includes 40 QQW verification. The output file is transmitted back to Northrop Grumman, where it is processed to create the 40 QQW reports.

Note: 40 QQW information received from SSA is *not* posted anywhere in TEAMS. All verification is only displayed in the TS 107204.1 reports.

SSA 40 Quarters of Coverage Report – TS 107204.1

The reports created by the 40 QQW request process are printed in Hard Copy and distributed to the County/Worker to whom the case is assigned (see the report example on page 3). The reports are also available in the Report Distribution System (RDS) accessible by County Directors, Supervisors, and Regional Policy Specialists.

Turnaround Time for 40 QQA Requests

It takes approximately 2 –3 days to receive a 40 QQW Report from the time the case manager enters the 40 QQW request into the RECI screen. Factors include weekends, holidays and the distance of the requesting county from Helena. ***Because the TS107204.1 reports are also posted to RDS, it may be possible to shorten the turnaround time by checking RDS instead of waiting for delivery of the hard copy report.***

MAINFRAME - EXTRA! Personal Client

File Edit View Tools Session Options Help

RESIDENCY / CITIZENSHIP / IDENTITY 05/09/03 16:39:12

RECI FA L M

CASE NAME: CASE NUMBER: MT I

SSA TF C

NAME	REL	RES	VR	PEND	CIT	DOE	VR	PEND	ID	VR	PEND	SSA	TF	C
01 SHIRL	M	PI	Y	HC	US		HC		Y	HC		40Q	CLK	I

Enter "Y" in SSA 40 Q field to request 40 QQQ verification through BENDEX interface process. A blank field requests no data.

MORE CLIENTS: N NEXT-->

:00.1 24/75

Connected to host 161.7.90.3 NUM 4:40 PM

RPT NBR: TS107204.1/
CSTDTR14

STATE OF MONTANA
DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES
THE ECONOMIC ASSISTANCE MANAGEMENT SYSTEM

PAGE: 1
TIME: 18:07:09
DATE: 05/07/03

SSA 40 QUARTERS OF COVERAGE REPORT

COUNTY: CASCADE WORKER NAME: JOHNSON, JIMMIE

COUNTY CASELOAD NUMBER: T07479

CASE		CLIENT	TEAMS	SSA RETURN CODE	-----40 QUARTERS COVERAGE DATA-----					COVERAGE DESCRIPTION
NBR	CLIENT NAME	SSN	ID		STR YEAR	STR END QTR YEAR	END QTR	TOT QTR		
123456	BLOUNT, RUTH J	45678910	5678910		1937	1 1964	2	110	NONCOVERED - NO EARNINGS	
					1964	3 1964	3	001	COVERED - WAGES	
					1964	4 1967	4	013	NONCOVERED - NO EARNINGS	
					1968	1 1968	1	001	QUESTIONABLE - 1952 THRU 1977	
					1968	2 1970	1	008	NONCOVERED - NO EARNINGS	
					1970	2 1970	2	001	QUESTIONABLE - 1952 THRU 1977	
					1970	3 1971	2	004	NONCOVERED - NO EARNINGS	
					1971	3 1971	4	002	COVERED - WAGES	
					1972	1 1972	1	001	QUESTIONABLE - 1952 THRU 1977	
					1972	2 1972	3	002	NONCOVERED - NO EARNINGS	
					1972	4 1973	2	003	COVERED - WAGES	
					1973	3 1973	3	001	NONCOVERED - NO EARNINGS	
					1973	4 1974	3	004	COVERED - WAGES	
					1974	4 1975	1	002	NONCOVERED - NO EARNINGS	
					1975	2 1975	4	003	COVERED - WAGES	
					1976	1 1977	2	006	NONCOVERED - NO EARNINGS	
					1977	3 1977	3	001	COVERED - WAGES	
					1977	4 1977	4	001	NONCOVERED - NO EARNINGS	
					1978	1 1978	2	002	COVERED - WAGES	
					1978	3 1978	4	002	NONCOVERED - NO EARNINGS	
					1979	1 1980	1	005	COVERED - WAGES	
					1980	2 1980	4	003	NONCOVERED - NO EARNINGS	
					1981	1 1982	1	005	COVERED - WAGES	
					1982	2 1983	4	007	NONCOVERED - NO EARNINGS	
					1984	1 1993	4	040	COVERED - WAGES	
					1994	1 2003	2	038	NONCOVERED - NO EARNINGS	